



The Executive Committee  
of Non-governmental Organizations  
Associated with the United Nations  
Department of Public Information

c/o NGO Resource Centre  
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www.ngodpiexecom.org · 501(c)(3) Non-Profit Org.

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### **MEMORANDUM TO ALL NON-GOVERNMENTAL ORGANIZATIONS ASSOCIATED WITH DPI**

**From:** Nominations Sub-committee of the NGO/DPI Executive Committee  
**Re:** A Call for Candidate Nominations for Election to the  
NGO/DPI Executive Committee, 2010-2012  
**Date:** March 10, 2010

Non-governmental organizations associated with the UN Dept. of Public Information are invited to nominate candidates for election as members (Directors) of the NGO/DPI Executive Committee for the term 2010-2012. The NGO/DPI Executive Committee meets at UN Headquarters in New York each month, September-June. Directors are expected to attend the monthly meetings in person.

The Executive Committee is an elected body representing NGOs associated with DPI and acts in an advisory and liaison capacity with DPI. Members reflect a cross-section of interests and areas of expertise.

Seven (7) Directors as well as two Vice Chairs are to be elected this term. Five currently serving Directors and two currently serving Vice-Chairs are eligible to run for a second term. There are openings to replace two Directors who are rotating off after serving two terms of 2 years. There will be room on the ballot for write-in candidates.

The call for nominations will be made at the regular Thursday briefings and by email sent by the NGO/DPI Reporter, and will be posted on the NGO/DPI Executive Committee website, [www.ngodpiexecom.org](http://www.ngodpiexecom.org)

A group of proposed candidates will be interviewed by members of the Nominations Subcommittee.

The election process is conducted by ballot sent out to DPI-associated organizations no later than 60 days before the Annual Business Meeting of the Executive Committee on 24 June 2010. In order for candidates to be considered, nominations MUST be submitted no later than 5 PM Eastern Standard Time, Monday, 5 April 2010 by email to the Chair of the Nominations Subcommittee, Richard Jordan, [executivecommitteenominations@yahoo.com](mailto:executivecommitteenominations@yahoo.com) OR in person to any Officer of the NGO/DPI Executive Committee at a Thursday briefing. Nominations delivered by the US Postal Service cannot be considered.

**1. Eligibility Requirements for Nomination and Election to the NGO/DPI Executive Committee in accordance with the bylaws of the Executive Committee are as follows:**

- a. **Eligibility for and election to the NGO/DPI Executive Committee is contingent upon a nominee's membership in an NGO associated with DPI (the organization may have both DPI and ECOSOC status);**
- b. **Nominees must have a current valid UN grounds pass and be either the President, CEO or Main or Alternate NGO Representative;**
- c. **The organization must have submitted its annual accreditation form to DPI;**
- d. **Nominees are elected to serve an initial two-year term with the possibility of being re-nominated and elected for one additional two-year term;**
- e. **Directors are expected to serve without compensation or reimbursement of travel expenses, to participate in one Subcommittee, to attend at least one (1) DPI Thursday briefing each month and to attend monthly meetings of the Executive Committee.**

**Please be certain that nominees that you submit meet these eligibility requirements.**

**Nominees should not send CVs or formal resumes but rather a 150-word statement describing their work for their NGO, along with a 150-word statement of why they believe the services they can offer to the Executive Committee would benefit the NGO community and the Committee. The two combined statements should not exceed 300 words in length.**

**NOMINATION FORM FOR 2010-2012 CANDIDATES FOR NGO/DPI EXECUTIVE COMMITTEE THIS INFORMATION SHOULD BE PUT INTO A WORD DOCUMENT**

**Name of proposed candidate:** \_\_\_\_\_  
**Name of DPI-associated organization:** \_\_\_\_\_  
**Has the organization submitted its 2009 DPI accreditation form:** \_\_\_\_\_  
**Position of the candidate within the organization:** \_\_\_\_\_  
**Address of candidate:** \_\_\_\_\_  
**Telephone number of candidate:** \_\_\_\_\_  
**Email address of candidate:** \_\_\_\_\_

**150-words MAXIMUM: What work has the nominee done for the DPI-associated organization:**  
**150-words MAXIMUM: How the nominee will serve the Ex. Comm. and the NGO community:**

**Please send the Word document as an email attachment to [executivecommitteenominations@yahoo.com](mailto:executivecommitteenominations@yahoo.com) marked in the subject line "NOMINATIONS FOR EX. COMM." TO BE RECEIVED BY 5 pm Eastern Standard Time Monday 5 April 2010, or given to any NGO/DPI Executive Committee Officer at a Thursday briefing before 5 April 2010.**

**Thank you!**

**Richard Jordan, Chair  
Nominations Subcommittee of the NGO/DPI Executive Committee**